

# **ICICI SECURITIES LIMITED**

## **ARCHIVAL POLICY**

## **Policy on Archival of Events/ Information Disclosed to Stock Exchanges**

### **Background**

ICICI Securities Limited (the Company) has framed a Policy for determination of materiality for events/ information and disclosure thereof to the stock exchange (Policy for determination of Materiality) as required under Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (hereinafter referred to as Regulations), for determination of materiality for disclosure of events or information to Stock Exchanges, based on the criteria specified in the Listing Regulations.

Regulation 30(8) of the Listing Regulations requires the Company to disclose on its website all such events or information which has been communicated to stock exchange(s) under this Regulation, such information which has been communicated to the stock exchanges shall be hosted on the website of the Company for a minimum period of five years and thereafter as per the archival policy of the Company, which will also be disclosed on its website.

In line with the above, the Company shall adopt the following policy for archival of the disclosures made on the website for information and events communicated to the stock exchanges under Regulation 30 of the Listing Regulations.

### **Archival Process**

1. All the relevant disclosures of information and events communicated to the stock exchanges under Regulation 30 of the Listing Regulations will be hosted on the website of the Company under the section titled "Investor Relations" for a period of five years and thereafter it will be shifted to the section titled "Archives" hosted on the website of the Company.
2. The disclosures of information and events communicated to the stock exchanges will be retained on the website of the Company in the section titled "Archives" for a minimum period of two years.
3. This policy will be periodically reviewed and amended based on any changes in the laws, rules and regulations applicable to the Company from time to time or changes in internal processes.
4. Adoption of this Policy shall be communicated to the Stock Exchange(s) where the the Company's Equity Shares are listed.